

To,
The Project Officer
UPSIDC Ltd.
Tronica City, Ghaziabad

Sub: Permission for Transfer of Commercial Plot No. Sector.....
Tronica City, Ghaziabad. U.P.

Dear Sir,

It is to inform you that of Commercial **Plot No. Sector.....** was allotted to me the building. But Due to Financial Problems, I am unable to start construction activity on the plot. I have therefore decided to Sale it in the favour of.....

.....
.....
For which necessary application from and Bank Draft of Rs. 2000/- (Two Thousand Only) to wards Processing fees and other papers are enclosed. You are requested to please grant your permission in favour of.....

.....at the earliest possible. I will not claim for his in future.

Date: -

Place: -

Your Faithfully.....
(Signature)

Name & Address
.....
.....

Enclose: -

1. Covering Latter- 2 Copy
2. Anneexture-III- 2 Copy
3. Undertaking with Photo-2 Copy
4. Bank Attested Signature- 1 Copy
5.
6. Bank Attested Signature transferee- 1 Copy
7.
8. Other.....
9.
10.

APPLICATION FORM FOR TRANSFER OF RESIDENTIAL PLOT

Plot No. : **Commercial Plot No Sector.....**
Name of Allottee :
Address : **R/o.....**

Telephone Number:
GIR/PAN Number:

Name of Proposed Transferee:
Address :

Telephone Number:
GIR/PAN Number:

Reason for Transfer: Finance Problems

Signature of Transferor (allotte)

Signature of Transferee

Signature of witness:

Signature of witness:

Name.....

Name.....

Address.....

Address.....

**TO,
THE PROJECT OFFICER
U.P.S.I.D.C. LTD.
Tronica City Loni (G.Z.B.)**

**Sub: - Acceptance Terms of Transfer of Commercial Plot NoSector.....
Tronica City, Ghaziabad**

Dear Sir,

In Reference to letter no..... Dated I hereby accepted
all the terms & condition of your letter-dated.....accept condition no.
as the transfer levy shall be paid by.....

I hereby surrender my all right in respect of this plot in favour of U.P.S.I.D.C. I also
surrender here with my allotment letter and all other document. I will not claim any right in
future in respect of Commercial Plot NoSector.....Tronica City.

Thank you,

**Date:-
Place:-**

Your Faithfully.....
(Signature)

Name & Address
.....
.....
.....

Enclosures:

- (1)
- (2)
- (3)

**TO,
THE PROJECT OFFICER
U.P.S.I.D.C. LTD.
Tronica City Loni (G.Z.B.)**

Reference: - Your Letter No Date
Commercial Plot NoSector.....
Tronica City Ghaziabad U.P.

Subject: - Deposition of Transfer Levy

Dear Sir,

The aforesaid plot is transferred in my name for your good office. In reference of said transfer you had issued the aforesaid letter to me there by directing me to deposit the transfer levy in compliance of your direction I here with deposit transfer levy vide **DD No.....Dated.....Amount.....**
(Rupees.....) in favour of U.P.S.I.D.C Ltd. I further Undertakes to be abide by all the rules and regulations of the corporation in respect of the said plot.

Thanking You,

Your Faithfully.....
(Signature)

Name & Address
.....
.....
.....

Date: -
Place: - Tronica City

To,
The Project Officer
UPSIDC Ltd.
Tronica City, Ghaziabad

**Sub: Change of Address to respect of Commercial Plot No.....
Sector.....Tronica City**

Dear Sir,

This is to request you to record the following address in your record file for future correspondence in respect of above noted plot.

Thanking You

Date:
Place:-

Your Faithfully.....
(Signature)

Name & Address
.....
.....
.....

To,
The Project Officer,
UPSIDC Ltd.
Tronica City, Ghaziabad

Sub:- Regarding Commercial Plot No Sector..... Tronica City

Dear Sir,

Thanking You.

Your Faithfully.....
(Signature)

Name & Address
.....
.....
.....

UNDERTAKING

To,

Project Officer
UPSIDC Ltd.
Tronica City, Ghaziabad

Dear Sir,

I.....

.....do hereby certify that my signature as appended on the application form dated for transfer / reconstitution of **Commercial Plot No** **Sector**..... **Area**.....Sqmt. Tronica City in favour of.....

.....and on the dissolution.

Deed And on all the other documents submitted to UPSIDC LTD. With the aforesaid application have been put by me after due consideration and full knowledge of its consequences. I do hereby undertake that I have no objection to the aforesaid transfer / constitution and shall not raise any claim whatsoever against it in future.

Signature :

Full Name :

Address :
.....

Date :

Place :

AGREEMENT TO SELL

This deed of agreement is made at as on.....
.....
..... Hereinafter called the First Party

AND

.....
..... Hereinafter called the Second Party.

Whereas the First party is the actual owner in possession of one **Commercial Plot No** measuring area Sqmt. **Plot No**.....**Sector**
And whereas the Vendor aforesaid is desirous to sell the said property in favor of the vendee. The total sale consideration of Rs...../ (Rs.....) and the vendee has also agreed to purchase the same for this amount. First Party received this amount through

- | | | | |
|---------------------------|-------------------|-----------------|----|
| (1) Chq. No. | Date | Rs | /- |
| (2) Chq. No. | Date | Rs | /- |
| (3) Chq. No. | Date | Rs | /- |
| (4) Chq. No. | Date | Rs | /- |

Whereas the First party have received full and final payment from the second party against the sale price of above said plot, and delivered the vacant possession on the spot on the following terms and conditions: -

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NOW THIS AGREEMENT TO SELL

1. That the first party has delivered the vacant possession of the said property to the second party on the spot.
2. That the second party shall realize all the profits of the said property from the date of execution of this agreement and the first party shall not demand any amount from the second party.
3. That the first party shall get no claim, title or interest in the said property and the second party has become it's sole and absolute owner and is at liberty to utilize the same in any manner.
4. That the first party hereby assures to the second party that the said property under sale is free from all sorts of encumbrances, such as sale, mortgage, gift, loan, loan, decree, charges, court, injunctions, attachment, surety, security, litigation, legal, flaws, disputes, notification, acquisitions and there is no legal defect in the title of the first party and if it is proved otherwise the first party and his property both moveable and immoveable shall be liable to indemnify the second party with costs and expenses etc.
5. That the first party has not entered in to any sorts of agreement with anybody for the sale, transfer of the said property.
6. That whenever and wherever that presentation of the first party will be required for the completion of any acts, deeds, and things regarding the said property, first party will execute and present for same.
7. That if the first party violated and infringes the terms & conditions said down in the agreement to sell, the second party shall be entitled to get the said transaction to complete through the court of law under the suit for specific performance at the costs and expenses of the first party.
8. That the first party has agreed to present in the office of U.P.S.I.D.C. or any other office for any formalities, if required at any time in future.
9. That the Second party is free and have full right to sell, gift, mortgage, transfer the said property to any other person and receive the consideration amount of earnest money and the first party neither shall be entitled of any kind of loss/profit nor he/she shall demand any type of share.

10. The expressions of first party whatever he/she occur in the body of this agreement shall mean and including consent of his/her successors, legal heirs, relations, legal representatives before execution of this agreement.
11. That all the legal heirs, successors of the first party shall be bound by the terms and conditions of this agreement.
12. That if any loan is found on the above said property taken by the first party, then the first shall be responsible for the same.

IN WITNESSES WHEREOF both the parties have signed this agreement to sell on the day....., month....., and year First above written in the presence of the following marginal witnesses.,

WITNESSES:

1. **FIRST PARTY**

2. **SECOND PARTY**